



## Evaluation Tools for Researchers

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This packet includes sample surveys for researchers, to be self-administered in print, electronically, or online including:

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## **Pre-Engagement Survey**

*(Administered before researcher meets with advisory board)*

Thank you for your interest in seeking the experiential voice of people receiving long - term services & supports. Please share some information about your prior experience with engaging older adults. This information will be used to help us improve the work we are doing and better support the advisory boards who are part of this project.

1. Date:
2. Name & Title:
3. Affiliation:
4. Which advisory board are you seeking input/feedback from?
5. Do you have any experience with seeking input from non-researchers regarding any of the following (check all that apply):

Developing a research idea or topic

Developing a research agenda or prioritizing topics

Developing a proposal or designing a project

Designing an intervention before testing or evaluating it

Approaches/strategies or tools for collecting data

Approaches/strategies for analyzing data

Interpreting results

Approaches/strategies for disseminating results

Other--Explain: \_\_\_\_\_

6. Have you ever presented your research to older adults living with frailty, nursing home residents, or other people receiving long-term services and supports? Y/N
7. Have you ever presented or interacted with those who have
  - Hearing impairments Y/N
  - Vision impairments Y/N
  - Cognitive impairments Y/N
  - Speech impairments Y/N
  - Other conditions that may affect attention or understanding: Y/NPlease explain:
8. What do you expect to gain from the advisory board?
9. Is there anything else you would like us to know about your expectations or needs as a researcher/presenter?

## **Post-Engagement Survey**

*(Administered after researcher meets with advisory board, within two weeks)*

We appreciate your interest in seeking the experiential voice of members of the advisory board and hope that their feedback was helpful. In order to make sure we are attending to the needs of researchers, please complete this evaluation of your experience and feel free to provide any additional feedback. A summary of researchers' feedback will be shared with advisory boards so that they can reflect on and improve what they do. Thank you again and best of luck on your research! Feel free to keep the advisory board informed about your work as it helps them realize the impact of their contributions.

1. Date:
2. Name & Title:
3. Affiliation:
4. Which advisory board did you seek feedback from?
5. What project or topic did you seek feedback on?
6. Which of the following best describes the phase of your project?  
*Mark only one oval.*
  - Initial topic/conceptualization/idea development
  - Proposal development
  - Recently funded/beginning implementation
  - Mid-implementation/ongoing
  - Analyzing results/findings
  - Disseminating results
  - Other:
7. What specific component(s) of your project did you seek feedback on?  
*Check all that apply.*
  - General advising (not looking for feedback on a specific component/came to discuss in general Terms)
  - Input on topics selection/defining the importance of the topic
  - Recruitment methods/strategies
  - Feedback on quantitative survey/instrument
  - Feedback on qualitative survey/interview or focus group guide
  - Development of an intervention
  - Understanding/interpreting findings
  - Strategies for disseminating findings
  - Other:
8. To what degree did advisory board input/feedback meet your expectations?  
*Mark only one oval.*

- Exceeded my expectations
- Fully met my expectations
- Met some of my expectations
- Did not meet my expectations at all

9. In what ways did advisory board input/feedback meet or not meet your expectations?
10. What were the most helpful aspects of advisory board input/feedback?
11. How do you plan to use the feedback/input?
12. Would you recommend this experience to other researchers? Why or why not?
13. Please share a testimonial of the impact of this experience (Provide an example of what you gained or learned.):
14. Please share any other feedback or suggestions for how we might improve future advisory board sessions:

Thank you for your feedback!

If you would like to discuss your experience in more detail or share additional feedback in the future as your project progresses, please don't hesitate to contact us.

15. Do we have permission to use your comments or testimonial on our website?  
*Mark only one oval.*
  - Yes, and you may use my name
  - Yes, but do not use my name
  - No

## Other Sample Survey Items

### Pre-Engagement

I believe I will be comfortable interacting with members.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I believe I will be able to understand what members have to say.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I believe I can communicate my ideas in a way that members can understand.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I believe members will be able to share experiences or ideas relevant to my research.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I believe I will be able to use what I learn from members in my research.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree

### Post-Engagement

I felt comfortable interacting with members.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I learned something about members' views of research.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I was able to understand what members of the advisory board have to say.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I was able to communicate my ideas in a way members can understand.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
Members shared experiences or ideas relevant to my research.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
I can use what I learn from members in my research.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree
It has been worth my time to participate in the development of the advisory board.	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree