

OPEN ENROLLMENT *is here!*

APRIL 10 – MAY 8, 2013

2013 Benefits Open Enrollment includes:

- Health Insurance
- Health Insurance Buy-Out Option
- Dental Insurance
- Vision Insurance
- MetLaw Benefit
- UMASS Sick Leave Bank
(for non-unit, SHARE and NAGE employees)
- Long-Term Disability (LTD) – Enrollment ends June 14,
2013 for October 1, 2013 effective date

No action required in plans listed above unless you are making changes.

QUESTIONS? Our Human Resources Service Center Team is here
to answer your questions.

PHONE: 508-856-2282 | Monday – Friday, 8:00 a.m. – 4:30 p.m.

EMAIL: Benefits.UMMS@umassmed.edu

ONLINE: www.umassmed.edu/hr/benefits

NEXT STEPS? If you are enrolling or making changes, please go online
to **www.umassmed.edu/hr/benefits** for:

Review of Plan Details

- Click on the appropriate “Benefits Summary” document on landing page for benefit plan details
- Click on “2013-2014 GIC Benefit Decision Guide” on landing page **OR** go to GIC’s website at **www.mass.gov/gic/bdgs** for health plan option details
- Check whether your doctors and the affiliated hospitals participate in the plan

To Enroll or Make Changes to a Plan

- Click on the specific enrollment form/change form located within the designated left horizontal plan tab. For example, click on “Dental Insurance Plan” tab. Then click on “Cigna Dental Enrollment Form” under “Quick Links”
- Complete the enrollment form/change form and follow the directions as indicated to submit form

