



University of
Massachusetts
Medical School

Department of Human Resources
University of Massachusetts Medical School
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Shrewsbury, MA 01545 USA
508.856.5260 (office) 508.856.5922 (fax)

Immigration Services

Request to Transfer J-1 Sponsorship from UMMS to another Institution

This form should be completed by a J-1 Exchange Visitor wishing to transfer program sponsorship from UMMS to another sponsor. This transfer must be requested before the effective date of transfer, and no later than the ending date on the current Form DS-2019. The start date of the appointment at the new institution must be the day after the UMMS appointment ends.

Part I: To Be Completed by the Transferring J-1 Scholar

Name of International Scholar: _____

Last Name

First

Middle

SEVIS Identification Number: **N**_____

I request a transfer of my J-1 visa sponsorship to:

Name of Institution: _____

Program Number: _____ Date of Transfer (Start Date at New Institution): _____

Field of Research/Teaching at New Institution: _____

Name of International Office Contact Person at New Institution: _____

Phone Number: _____ E-mail: _____

Signature of International Scholar

Name _____ **Date** _____ **E-mail address** _____

Please notify your UMMS department administrator that you will transfer your J-1 visa sponsorship.

Part 2: To Be Completed by the UMMS Department Administrator

The above scholar has informed the Department about the transfer of his/her J-1 visa sponsorship.

The employee/contingent worker's UMMS appointment ends _____.
Date * _____

Signature of Department Designate

Name

Date

*The end date must be the day before the transfer effective date. The J-1 regulations do not allow the Exchange Visitor to have a gap between the appointments at UMMS and the new school upon transfer.

Please return the completed form to the Immigration Services by fax (508-856-5922) or e-mail (issoumms@umassmed.edu).