

**UMMS Research Career Ladder**  
**~ Nurses ~**

Date: as of 3-2014

Criteria	Research Nurse Coordinator I	Research Nurse Coordinator II	Sr. Research Nurse
<b>General Summary of Position</b>	Under the direction of the Principal Investigator or designee, the Research Nurse Coordinator I is responsible to carry out all delegated tasks related to complex protocols testing investigational drugs, devices, or research inventions. The Research Nurse Coordinator I is a primary resource for study protocol conduct acting as a liaison between the Principal Investigator, institutional review board (IRB), and sponsor to ensure good clinical practice standards (GCP) throughout the life cycle of the study.	Under the general direction of the Principal Investigator or designee, the Research Nurse Coordinator II is responsible to carry out all delegated tasks related to complex protocols testing investigational drugs, devices, or research inventions. The Research Nurse Coordinator II is a primary resource for study protocol conduct acting as a liaison between the Principal Investigator, institutional review board (IRB), and sponsor to ensure good clinical practice standards (GCP) throughout the life cycle of the study.	Under the general direction of the Principal Investigator or designee, the Senior Research Nurse is responsible for administrative, financial, and study subject tasks related to complex protocols involving investigational drugs, devices, or research inventions. The Senior Research Nurse is a primary resource for complex protocol planning, recruitment and retention. As the liaison between the Principal Investigator, IRB and sponsor, the Senior Research Nurses ensures good clinical practice standards (GCP) throughout the life cycle of the study.
<b>Major Responsibilities /Scope</b>	This is the entry level research nurse position. This position usually performs tasks such as chart review and obtaining informed consents. Candidates for this role are often nurses leaving the clinical environment that have never performed in a research role.	This position maintains and coordinates all aspects of complex study conduct, including data and source documentation, adverse event reporting, and communications with the IRB	This position has administrative responsibility and fiscal accountability. The position is intended to be used in high-risk research projects and is responsible for scheduling, performing, and supervising all study tests in a an assigned hospital area in accordance with hospital policies and procedures. Depending on the type of research, some departments will not require this position
<b>Required Qualifications</b>	RN with current registration to practice nursing in Massachusetts  3 years of relevant nursing experience	RN with current registration to practice nursing in Massachusetts 5 years of relevant nursing experience, 2 years of which must be research nurse coordination  GCP Training  Phlebotomy and EKG skills	RN with current registration to practice nursing in Massachusetts 7 years of relevant nursing experience, 4 years of which must be research nurse coordination  GCP Training  Phlebotomy and EKG skills
<b>Job Code</b>	MR0015	MR0016	MR0056
<b>Pay Grade</b>	44	45	46
<b>Pay Range</b>	\$46,592 - \$64,501 - \$82,410	\$50,253 - \$71,261 - \$92,269	\$55,536 - \$78,749 - \$101,962
<b>FLSA Status</b>	Exempt	Exempt	Exempt
<b>Promotional Process</b>	Requisition	Requisition or in-family promotion from Research Nurse I	Requisition