



FORM GSBS17: COMPLETION OF DEGREE – STIPEND TERMINATION DATE

INSTRUCTIONS: This form should be completed after the student has received the outcome of the Dissertation Defense. The student should meet with their Thesis Advisor to reach a mutually agreed upon date for the stipend to be terminated. The form is then signed by the Student, Thesis Advisor, and Funding Department Administrator.

GSBS Policy: Stipend Continuation after Defense

Following successful dissertation defense, the student's stipend may be continued for either one of two durations (whichever is longest):

- That time remaining of the original 4 months allotted for writing the dissertation. This 4-month period begins on the date that the TRAC approved the end thesis bench work and authorized the writing of the dissertation.
- If the 4-month period has expired twenty-one (21) days from the date of the Dissertation Defense. This requires the approval of both the Thesis Advisor and the Dean.
- At the end of the 4-month period or of the 21 days the student's stipend will be terminated.
- If the student has met all requirements for graduation and submitted the dissertation for publication that will be the date entered by the Registrar for completion of program.
- If the student has not met all requirements, the student will be placed on leave of absence from the Graduate School on that date. The date that all requirements have been met will be the date entered by the Registrar for completion of program.

Stipend End Date	The stipend end date is the date that the funding department will use on the HR Employee Termination form		
	Name (Please Print)	Signature	Date
Student			
Thesis Advisor			
Funding Department Administrator			
Graduate Program Director			
Program			

APPROVAL			
	Name (Please Print)	Signature	Date
GSBS Staff		N/A	
GSBS Dean or Assistant Dean			