



Lisa A. Calise
Senior Vice President of
Administration & Finance
and Treasurer

To: Vice Chancellors for Administration and Finance
From: Lisa A. Calise *LAC*
Date: January 1, 2019
Re: New Standard Mileage Rate for Personal Autos – Effective 1/1/2019

Pursuant to Board of Trustee Policy T92-031 (Appendix B), I hereby notify you of the new Standard Mileage Rate effective January 1, 2019. Under this policy, the University Treasurer shall set rates at the levels established by the Internal Revenue Service.

The Internal Revenue Service issued IR-2018-251, Notice 2019-02 outlining the increase for 2019 in the allowable standard mileage rate for employees who use their vehicles for University business from 54.5 cents to 58 cents per mile. In addition, when computing deductible mileage for medical and military moving expense, the new rate increased from 18 cents to 20 cents per mile in 2019. The rate associated with miles driven in service of charitable organizations remains at 14 cents (permanently set by statute at 14 cents). These changes are effective January 1, 2019.

The University must take the appropriate steps to ensure compliance immediately.

Thank you for your attention to this matter. Please contact Kathy O'Neil (Assistant Treasurer), at (774) 455-7515 if you have any questions.