Blackboard Learn

Personalize Course List View

Hide/Show Course Listings

1. On your Blackboard Learn portal page, hover over the **My Courses** area.

2. **Click** the **Manage My Course Module Settings** icon ( ) located in the upper right corner of the **My Courses** module. The **Edit Course List** screen becomes available.

Hide a course: Deselecting the check box in the Course Name column will remove the course from appearing In the My Courses list.

Show a Course: Selecting the check box in the Course ID, Instructors, Announcements or Tasks columns will display the information in the My Courses list.

Rearrange Course Listings

1. **Hover over** the course name of your choice. The ↕ icon will appear to the left of the course name.

2. **Selecting** the ↕ will turn your mouse pointer into ✥ .

3. **Click and drag** the up/down arrow icon (↕) to adjust the course order.

4. **Click Submit** to save changes.

Note: In Blackboard Learn, when courses are cross-listed, you will see the **Master** course (which contains the content) as well as any the **Child** courses (which contain only enrollment) that are merged with the Master. This may result in an overcrowded view of the courses in which you are enrolled.

You only need to access the **Master** course (which is always clearly marked with the word "Master"), so it is useful to hide the Child courses to avoid confusion.