

Have staffing needs?

We can assist!



Temprite Temporary Hiring Services values your business! That is why it's so important to us to find the best match for your staffing needs. We know how important it is to minimize the amount of your time and money spent in finding the right temporary employees.

About UMMS

Our Mission: To advance the health and well-being of the people of the commonwealth and the world through pioneering education, research and health care delivery along with clinical partner UMass Memorial Health Care, the largest health care provider in Central Massachusetts.

UMass Medical School is committed to being an equal opportunity and affirmative action employer and recognizes the power of a diverse community. We encourage applications from protected veterans, individuals with disabilities and those with varied experiences, perspectives and backgrounds to consider UMass Medical School as their employer of choice.

Temprite Service provided by UMMS Human Resources Department

facebook.com/umassmed | twitter.com/umassmedcareers | linkedin.com/company/4512

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Hiring Talent and Transforming Business

Temporary Hiring Service

Temprite



# Staffing solutions that work for your business needs

Temprite Temporary Hiring Service is a University of Massachusetts Medical School (UMMS) Human Resources Department service that provides temporary full-time and part-time staffing support to UMMS departments, UMass Memorial Health Care departments and other affiliates.

The Temprite Staffing Specialists will consult with you to understand your temporary staffing needs and will then customize a search to find the right candidate to fill your temporary position. This allows you to devote more time to accomplishing your business goals by allowing us to do all the work it takes to source, screen, interview, and onboard the most qualified professionals for both your short and long term projects.

## Advantages of Using Temporary Employees

Temporary employees serve different functions for an employer and potentially offer advantages in terms of operations management for different situations that include the following:

- Take the place of an absent employee.
- Add staff during a busy period or season.
- Increase the number of workers in your department to assist in projects of short duration.

## Staffing Placement

Our UMMS Talent Staffing Specialists have a recruiting specialization in the areas listed to the right. This enables our UMMS Talent Specialists to understand your specific needs in addition to developing and screening a talented labor pool for you to select from to meet those needs.

### Our Temprite Service provides a one stop solution that includes:

- Full interview process with seasoned HR Talent Specialist
- 2 Professional references completed
- Skill assessment—web based
- National background check and CORI
- Management of full payroll function including timekeeping, paychecks, taxes, and more
- Initial onboarding including ID badges, parking tags, email address set up, and more

Temprite applicants are carefully screened so that we only place the most highly qualified, ready to hire temporary employees on the job for you.

For more information contact:

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### Administrative

- Administrative Assistant
- Administrator
- Call Center/Customer Service Rep (Bi-Lingual Skills)
- Coordinator
- Data Entry / Clerical Representatives
- Office Manager
- Project Assistant
- Receptionist

### Accounting & Finance

- Accounting Clerk
- AP Clerk
- Billing
- Bookkeeper
- Business Analyst
- Data Entry Clerk
- Fund Accountant
- Payroll
- Staff Accountant

### Technology & IT

- Database Developer
- Desktop Support
- Help Desk
- PC Technician
- Programmer Analyst
- Project Manager
- System Administrators
- Technology & IT
- Web Developer

### Clinical

- Coders
- Dental Assistants
- Medical Assistants
- Medical Billers
- Medical Records Clerks
- Medical Secretaries
- Nursing
- Patient Care Technicians
- Patient Escorts
- Phlebotomists
- X-Ray Technicians