

IT-Instructional Technologist Career Ladder Matrix

	Instructional Technologist Family		
Job Title	Technologist, Instruct II	Technologist, Instruct III	Technologist, Instruct Sr.
Job Code	MC2051	MC2050	MC2049
Pay Grade	73	74	75
Position Summary	This role will assist in all phases of instructional technology design and implementation including the analysis of user needs, technology and curriculum design, review, programming and implementation of information systems projects which related to the educational mission of the University.	This role will function in all phases of instructional technology design and implementation including the analysis of user needs, technology and curriculum design, review, programming and implementation of information systems projects, which related to the educational missions of the University.	This role is responsible for all phases of instructional technology design and implementation including the analysis of user needs, technology and curriculum design, review, programming and implementation of information technology projects which related to the educational mission of the University.
Essential Functions /Scope	<p>*Work with faculty, staff an/or vendors on needs assessment, design strategies, learning styles, instructional strategies and course design for technology-based learning.</p> <p>*Assist in the design and development of tools to facilitate product of technology-based learning products</p> <p>*Assist faculty and staff with the design of technology-based curriculum materials, develop programs, activities, workshops and demonstrations designed to engage faculty and staff in the design, development, and integration of technology into their course and training programs.</p> <p>*Provide training and support for technology-based curriculum, assists in developing and maintaining proper technical and user documentation for each system in a consistent and structured manner.</p>	<p>*Lead a team to determine process, procedures, and design for electronic curriculum projects</p> <p>*Provide training and support for technology-based curriculum, assist in developing and maintaining proper technical and user documentation for each system in a consistent and structured manner</p> <p>*Insure quality control through testing and debugging of all systems for accuracy, completeness, and system integrity</p> <p>*Lead in performing technical services necessary to support the continuous delivery of service including: application enhancement, project tracking, development of software development utilities and application development procedures and the like.</p>	Same as the III level
Required Qualifications	<p>Bachelor's degree in Education, Instructional Technology, or related field, or equivalent</p> <p>1 to 3 years of related experience in higher education working with faculty and staff with 1 year in design and development of technology-based courseware in a production environment, including web and video based instructional materials</p>	<p>Master's degree in Education, Instructional Technology, or related field, or equivalent</p> <p>3 to 5 years of related experience in higher education working with faculty and staff with 3 years in design and development of technology-based courseware in a production environment, including web and video based instructional materials</p>	<p>Master's degree or equivalent in Education, Instructional Technology, a related field, or equivalent experience</p> <p>5 years of demonstrated experience in higher education, working with faculty and staff as an instructional design consultant</p> <p>5 years of experience in the design and development of technology-based courseware in a production environment including web and video based instructional materials</p>
FLSA Status	Exempt	Exempt	Exempt
Promotional Process	<p>Requisition * Instructional Technologist I Not in Use</p>	Requisition or In-family Promotion	Requisition or In-family Promotion